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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 15 November 1954

FROM : Chief, Procurement Division

SUBJECT: Weekly Performance Report - 7 November to 13 November

1. Procurement

	Special Purchase	Military Purchase	Contract Branch	Purchase Branch	Total
Brought Fwd.	16	12	104	118	250
Received	18	11	9	115	153
Completed	12	21	14	120	167
Pending	22	2	99	113	236
Amt. Oblig.	\$10,365.92	\$4,911.48	\$154,289.62	\$60,222.04	\$229,789.06

2. Administration

	Special Purchase	Military Purchase	Contract Branch	Purchase Order Branch
Added	15	19	12	160
Closed out	2	6	15	156
Active	240	292	424	1589

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Attachment

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